

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, January 22, 2024, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324.

C. PRESENTATIONS

1. Presentation of Police Department Employee of the Fourth Quarter and the 2023 Employee of the Year Award by Stefanie Otto, Commander of the Jeremy E. Ray American Legion Post 324. *Bobby Warren, Mayor and Commander Stefanie Otto*
2. Presentation of Employee of the Month Award for January 2024 - Taryn Modisette. *Austin Bless, City Manager*

D. SUBSTANDARD STRUCTURE

1. Conduct a Public Hearing pursuant to Section 34-253 of the Code, so that the owner or the owner's representatives for the property located at 15830 NW FWY, Jersey Village, Texas may appear and show cause 1) why such buildings or structures should not be declared to be substandard and 2) why the owner should not be ordered to repair, vacate or demolish the buildings or structures. *Bobby Warren, Mayor*
2. Consider Ordinance 2024-01, finding the structure at 15830 NW FWY, Jersey Village, Texas 77040, (legally described as TRS 16B &18D Fairview Gardens Annex Section 3, HCAD 064-248-000-0039), the "property", to be substandard and a public nuisance; ordering Speedy Stop Food Stores, LTD or the true owners of the property to abate the substandard and dangerous structure on the property; authorizing the City to demolish the structure on the property if owner fails to abate the substandard and dangerous structure on the property; authorizing the City to assess a lien against the property for the costs of the demolition; and making other findings and provisions related thereto. *Meisha Johnson, Community Development Manager*

E. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Mayor*

F. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – November 2023, General Fund Budget Projections as of December 2023, Utility Fund Budget Projections – December 2023, and Quarterly Investment Report – December 2023.
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report
7. Code Enforcement Report

G. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on December 18, 2023. *Lorri Coody, City Secretary*
2. Consider Ordinance No. 2024-02, ordering a General Election to be held on May 04, 2024, for the purpose of electing three (3) councilmembers for places 1, 4 and 5; providing for ballots; designating the time and place of holding such election; providing appointment of election officials and their compensation; providing for notices; providing for publication; providing for a runoff election, if required; providing for severability; and, providing an effective date. *Lorri Coody, City Secretary*
3. Consider Ordinance No. 2024-03, amending the Capital Replacement Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$200,000 by increasing revenue line item 07-72-6574 (Fire Department Vehicle and Equipment) for the purchase of tools and equipment for the new fire and tower truck. *Mark Bitz, Fire Chief*
4. Consider Resolution No. 2024-01, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 2. *Austin Bleess, City Manager*
5. Consider Resolution No. 2024-02, receiving and approving the Fiscal Year 2023 Annual Report for Tax Increment Reinvestment Zone Number 3. *Austin Bleess, City Manager*

6. Consider Resolution 2024-03, authorizing the City Manager to enter into agreements for the FMA Program Home Elevation Grant Administration and Project Management Services for Grant 1 and Grant 2 with Jeffrey S. Ward & Associates. *Austin Bleess, City Manager*
7. Consider Resolution No. 2024-04, selecting contractors to complete home elevation work in relation to the FY2022 FEMA Flood Mitigation Assistance Grant. *Austin Bleess, City Manager*
8. Consider Resolution No. 2024-05, authorizing applications for the US DOT FY24 RAISE Grant for a Planning Grant. *Austin Bleess, City Manager*
9. Consider Resolution No. 2024-06, authorizing the Fire Chief to apply for a grant through FEMA for Staffing for Adequate Fire and Emergency Response (SAFER) and, if approved and funded, authorizing the City Manager to add six (6) new firefighters into the Fiscal Year 2024-2025 Budget. *Mark Bitz, Fire Chief*
10. Consider Resolution No. 2024-07, selecting firms for Professional Services related to Public Works and Utility Projects and authorizing the City Manager to negotiate with such firms. *Robert Basford, Assistant City Manager*

H. REGULAR AGENDA

1. Discuss and take appropriate action regarding water and sewer rates. *Austin Bleess, City Manager*
2. Consider Ordinance No. 2024-04, amending the Jersey Village Code of Ordinances at Chapter 14 "Building and Development," Article VIII "Public Utilities," Section 14-208 "General Criteria" by adding a new subsection (g) titled "Irrigation Meter Installation;" providing a penalty; providing for severability; providing for publication; and providing an effective date. *Robert Basford, Assistant City Manager*
3. Consider Ordinance No. 2024-05, amending the Impact Fee Fund Budget for the fiscal year beginning October 1, 2023, and ending September 30, 2024, in the amount not to exceed \$298,000 by increasing Line Item 04-45-5515 (Impact Fee Consultant), approving the proposal from Quiddity Engineering, LLC to conduct a Water and Wastewater Master Plan; and authorizing the City Manager to execute all documents with Quiddity Engineering, LLC concerning these consulting services. *Austin Bleess, City Manager*
4. Discuss and take appropriate action on bond issuance and consider Resolution No. 2024-08, a Resolution expressing intent to finance expenditures to be incurred. *Austin Bleess, City Manager*
5. Discuss and take appropriate action on Ordinance No. 2024-06, creating the GO Bonds Series 2024 Fund Budget for the Fiscal Year Beginning October 1, 2023, and ending September 30, 2024. *Austin Bleess, City Manager*
6. Discuss and take appropriate action on the possible formation of a Bond Committee. *Austin Bleess, City Manager*
7. Consider Resolution No. 2024-09, authorizing the City Manager to enter into an Agreement with Little Kitchen HTX for Concessionaire Services for the Jersey Meadow Golf Course. *Robert Basford, Assistant City Manager*

I. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

J. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property, and 551.071 – Consultations with Attorney.

K. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bless, City Manager*

L. ADJOURN EXECUTIVE SESSION AND RECONVENE REGULAR SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

M. RECONVENE REGULAR SESSION

1. Discuss and take appropriate action on items discussed in the Executive Session regarding information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bless, City Manager*

N. ADJOURN**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on January 18, 2024, at 8:30 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodation must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

